



Attendance Action Plan
September 2023 – July 2024

Overall aims

Aim	Action	Timescales	Responsibility	Expected Outcome
To raise the overall school attendance % to pre-Covid levels of 96% or above	Robust attendance procedures	Ongoing	Attendance Team	Overall attendance for the school will increase to pre-covid levels
	Parent workshop – Starting School	Aut Term	Head	Parents understand the importance of regular attendance
	Direct communication about term time holidays	Aut Term	Head	Holidays are only ever taken during school holidays periods
	Accessible parent leaflet explaining the importance of regular attendance	Aut Term	Head	Parents are fully aware of how quickly single days add up to a low attendance %
	Support from the AAS	Throughout the year	Attendance Team	Overall attendance % will rise
To improve attendance for school refusers resulting in	Reinforcement of Government message of	Ongoing	Head/FSW	Reluctant attenders will attend school

improved life chances	<p>mandatory attendance</p> <p>Use the EBSA resources to support parents with getting their reluctant attender into school</p>	Ongoing	FSW	Parents will feel more empowered to support their reluctant attenders
To encourage families to return to good attendance habits	<p>Facilitate some LM time for certain children</p> <p>FSW to reinforce Government message of mandatory attendance</p> <p>Talk to parents about the impact of absence from school by siblings of unwell children</p> <p>To use the Government Review paper to dispel parental myths about attendance</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing when appropriate</p> <p>Ongoing</p>	<p>LM</p> <p>FSW</p> <p>All staff</p> <p>Attendance Team</p>	<p>Reluctant or anxious attenders will know who they can talk to about their concerns</p> <p>Staff to question parents when children return from an absence and to follow up any concerns quickly</p> <p>All siblings of an unwell child will attend school</p> <p>Parents' views are listened to, but myths are explained and dispelled.</p>
To target specific classes	Attendance Team to	Ongoing	Attendance Team	Staff begin to use this information to know which families may need extra support or information.

<p>or groups of children using the BromCom dashboard</p>	<p>regularly check the up to date attendance dashboard and communicate with relevant staff if there is a clear concern. At the time of writing this plan, Yr 5 are a concern and so are our EAL children across our school.</p>			<p>Communicate this on newsletters etc.</p>
--	---	--	--	---